



# Value Assessment Review

## Do you feel you could get more out of your eProcurement software?

We recognise that customers may need additional support in helping them realise the full benefits of software. That's why we offer a free half day Value Assessment Review. The purpose of the assessment is to highlight any areas which may be preventing you from getting the most out of our software and offer recommendations that will assist you in achieving your goals.

### What to expect from a Value Assessment Review

The free half-day value assessment is based around discovery of your current catalogue spend and will explore your existing organisational processes. We will assess your desired state and investigate any barriers which are preventing you from achieving your goals. Output from the session will be a full assessment of the gaps between your current and desired situation with recommendations to help you achieve your goals. The assessment will take place as an on-site workshop and will require agreed key stakeholders from your organisation to attend.

The workshop will cover the following:

#### 1. **Discovery of the current situation with regards to managing catalogue spend**

Approximate workshop timescales: Two hours.

- How users purchase today.
- How catalogues are managed and maintained today.
- The current supplier engagement process.
- The current KPIs.
- How compliance is driven against contract including exploration of category management.
- Which people are involved in the process today.
- Which technology is used to support the above process.

Continues overleaf...

## 2. Discovery of the desired situation

Approximate workshop timescales: One hour.

- How users will purchase.
- How catalogues will be managed and maintained in the future.
- Supplier on-boarding.
- Future KPIs.
- How compliance against contract will be managed.
- Which people will be involved in the process.
- Which technology will be involved in the process.

## 3. Assessment of barriers

Approximate workshop timescales: One hour.

- Exploration of customer approach to adopting Science Warehouse so far (roll out/training/admin etc.)
- Review of how you have changed your current processes to use Science Warehouse.
- Assessment of user/key stakeholder feedback so far.

## 4. Output from the workshop

The review is designed to highlight gaps between your current situation and your future vision for eProcurement.

Science Warehouse will produce a report which will typically cover the following:

- Overview of the current situation.
- Overview of the desired situation.
- Gap analysis between the two states.
- Value assessment status and overview.
- Recommended short-medium and long term actions to help you achieve your ambitions and improve value.

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